**Indian Institute of Tropical Meteorology,   
Pune – 411008  
Instructions to fill up the online form for participating in IP4 Workshop at IITM, Pune.**

1.     Applications are for Indian Nationals Only.

2.     Please upload a recommendation letter from HoD/research supervisor/guide to participate in this Workshop.

3.    After filling up the form, the applicant may preview the form before submit, in a popup window and make changes if any. Unless the applicant clicks submit button at the end of the form, his/her application will not be submitted. Once submitted, no changes can be made in the form. If required any rectifications, applicant may make a fresh applications, and in this case, latest application number will be considered as final.

4.        Applicant should receive an auto generated email from iitmjobs@tropmet.res.in with an acknowledgement number. This confirms that his/her application is submitted with both attached files. Upon successful completion of the application an Email notification with the completed online form will be sent to your email. Do not reply this mail.

5.        If you did not receive an email, check the spam/junk folder.

6.        The names of the short-listed candidates for the workshop will be displayed on IITM website.

7.        Please note that acceptance of your online application does not confirm your participation.

8.        For problems related to form-filling, contact swati@tropmet.res.in